



# CITY OF ST. LOUIS

**AFFORDABLE HOUSING COMMISSION (AHC)**

**ST. PATRICK CENTER  
CONTRACTS #42-12G, #07-12G, & #09-12G**

**FISCAL MONITORING REVIEW  
MAY 1, 2012 THROUGH MARCH 31, 2013**

**PROJECT #2013-AHC10**

**DATE ISSUED: SEPTEMBER 13, 2013**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**



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CITY OF ST. LOUIS



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DR. KENNETH M. STONE, CPA, CGMA  
Internal Audit Executive

**FILE COPY**

September 13, 2013

Christopher Wood, Chief Financial Officer  
St. Patrick Center  
800 North Tucker  
St. Louis, MO 63101

RE: St. Patrick Center (Project #2013-AHC10)

Dear Mr. Wood:

Enclosed is a report of our fiscal monitoring review of St. Patrick Center for the period May 1, 2012 through March 31, 2013. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of St. Patrick Center. Fieldwork was completed on July 26, 2013.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Dr. Kenneth M. Stone, CPA, CGMA  
Internal Audit Executive

Enclosure

cc: April Ford-Griffin, Executive Director, Affordable Housing Commission  
Greg Vogelweid, Chief Operating Officer

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AFFORDABLE HOUSING COMMISSION (AHC)  
ST. PATRICK CENTER  
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## INTRODUCTION

### Background

**Contract Name:** St. Patrick Center

**Contract Number:** 42-12G  
07-12G  
09-12G

**Contract Period:** May 1, 2012 through April 30, 2013 (42-12G)  
June 1, 2012 through May 31, 2013 (07-12G)  
September 1, 2012 through August 31, 2013 (09-12)

**Contract Amount:** \$80,000 (42-12G)  
\$140,000 (07-12G)  
\$80,000 (09-12G)

The contracts provided funds from the City of St. Louis Affordable Housing Commission (AHC) to St. Patrick Center (Agency) for services through the Agency's Rosati Transitional Group Home program (Agency), housing support project, and homeless prevention project.

The Agency's group home program provides a facility of 15-beds, licensed, co-ed transitional residence and treatment program for mentally ill and/or substance-abusing homeless persons. Funds assist in providing safe, supportive housing for this group of vulnerable individuals.

The housing support project provides permanent housing assistance, life-skills training, financial fitness training, counseling, and case management to individuals and families who are becoming stabilized after facing a housing or financial crisis.

The homeless prevention project provides housing assistance to homeless people and impoverished people who are at risk of losing their homes. The funds provide housing services that include mortgage assistance, rent assistance, and utility assistance.

### Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period May 1, 2012 through March 31, 2013, and make recommendations for improvements, as considered necessary.

### Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

**Exit Conference**

The Agency was offered the opportunity for an exit conference on August 27, 2013, but declined.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report, Project #2010-AHC05, issued August 17, 2010 noted no observations.

### **Summary of Current Observations**

There were no current observations.